

# **Master of Education**

## in World Language Instruction

#### **Program Information**

Where does the program take place?	Students attend two summer sessions through a combination of online coursework and a 10-day in- person experience at the Concordia Language Villages (CLV) in Bemidji, MN. Time spent at the world-renowned Language Villages sets our program apart from other master's programs on the market. CLV is an immersive experience with culturally authentic, year-round sites for Finnish, French, German, Norwegian, Russian, Spanish and Swedish are on Turtle River Lake. During the academic year, coursework is done online.
Why should I choose this program?	We offer a one-of-a-kind program through our use of the Concordia Language Villages during summer sessions, along with practical classroom application and a strong focus on integrating technology in the classroom. We have more than a decade of experience preparing outstanding language educators. Our small cohort size allows consistent advising and mentoring throughout the program.
When does the program start and how long does it run?	The program begins in June online. Students gather in person for 10 days at CLV in Bemidji, MN in order to have hands-on learning experiences. During the visit, students are immersed in coursework from the 3 summer courses then return home to finish up the remainder of their coursework online. The final academic year is an online seminar and the research thesis / professional project capstone.
Can I complete my M. Ed. online?	Yes! The program is mainly online, minus the 10 days of in person learning in Bemidji. We design each of our courses to work with the busy lives of teachers, and because of the online nature of the program, our cohorts are made of teachers from across the U.S. and around the world.
What if I cannot be present for the 10 day in-person instruction?	We work closely with students and do our best to meet their unique needs.  Please reach out to the director of the program Dr. Cassandra Glynn to inquire about various options for participation in the program.
I completed my degree outside the US. Am I eligible to apply for the program?	Yes, international students may apply to the program. They must submit their undergraduate transcript(s) to an approved credential evaluation agency for review and validation prior to applying to the program. These agencies can be found on the NACES website ( <a href="www.naces.org">www.naces.org</a> ).Non-native English speakers must demonstrate proficiency in English by providing one of the following: IELTS with a minimum test score of 6.5, TOEFL with a minimum test score of 80. Please review other requirements for international students on the <a href="Application">Application</a> page.
How many students are accepted each year?	Our cohort size is capped at 12 students.
Who should attend the program?	Our program is designed primarily for working world language and EFL/TESOL teachers. The hybrid program design is ideal for busy professionals to complete while teaching.



Does my teaching experience improve my chance of being admitted to the program?	The admissions team is looking for applicants with a combination of strong academics, diverse experiences, including teaching experiences, along with the passion to complete the master's program to improve their methods in the classroom and/or to be able to contribute to the field of language education. An individual does not need to be a teacher currently teaching in a classroom to be accepted to the program.
What are the main strengths of the program?	Experiential learning and immersion methodologies at CLV. Collaboration with fellow cohort members. Best practices for meaningful integration of technology in language teaching. Focus on meeting the needs of diverse learners from various backgrounds using an asset-based mind-set. Integration of culture and topics of social justice into any curriculum.

## **Application Information**

When can I apply?	Applications are accepted on a rolling basis starting in September for the following year's program. Review of applications begins in October and will continue through May or until the cohort is filled.
What are the requirements for admission?	You must have a baccalaureate degree from an regionally accredited institution with a minimum GPA of 3.0.
Are there any prerequisite courses for the program?	There are no prerequisite courses to apply for the program.
How do I apply to the program?	The applications and all required material are submitted through <b>GradCAS</b> . Visit the <b>Applicant Help Center</b> for specific details about the application process.
	Select <b>Concordia College, Moorhead MN</b> as your program of interest and review our program page.
	Complete all application sections, request official transcripts, request evaluators and upload required documents.
	Submit your completed application along with payment of \$24.  Applications will not be reviewed until all materials have been submitted.  Applicants may check the status of their application on their GradCAS account.
Are there additional materials required for the application?	Yes, the following are required:
	Official transcripts from all post-high school institutions sent directly to GradCAS.  (See transcript FAQ for further information)
	Three professional references (See reference FAQ for further information)
	Current one page resume
	An essay of at least 500 words



How do I submit my official transcripts? Can my transcripts be reviewed prior to the application period?	Request your official transcripts from each post-high school institution and send directly to GradCAS:  Transcript Processing Center PO Box 9201  Watertown, MA 02471  Your transcripts will be attached to your application. Transcripts are only reviewed through the actual application process, please do not send transcripts to Concordia College.
How does the reference process work?	We require three recommendations. The individuals you choose should not be related to you, and should have strong knowledge of your professional character including observation of special skills, your ability to succeed in a graduate program, achievements and/or professional experiences. Please notify your evaluators in advance that a request will be forthcoming. They will receive a link to the <b>Liaison Evaluator Portal</b> to create an account and complete the standard form. They also have the option to upload a personalized letter.
How do I know if my has been received and/or reviewed?	During the application process you will receive email notifications. They will be sent when you submit your application, after required materials have been received and when your application is under review. If you have questions during the application process, please contact our <u>admissions team</u> .

### **Experience & Outcomes**

What should I expect during the 10 day in-person experience at CLV?	The experiences at CLV are students' favorite aspect and most exciting component of the program. In addition to student engagement in readings and discussions in the classroom in Bemidji, significant time is spent in the Villages applying course concepts and learned methods. On each Village visit, student feel as though they are transported to a different country. They are immersed in the language and culture(s) alongside 6-18 year old villagers.
What will I take away from the program?	Understand and demonstrate current methodologies in second language instruction.  Understand principles of structuring research topics, gathering and using appropriate information and employing valid statistical techniques in educational research designs.  Apply current technology methods and innovations to second language teaching
What kind of support will I receive from faculty during the program?	and learning.  The graduate faculty represent professors and instructors from Concordia College and CLV. They share a wide array of diverse experiences and excellence in world language instruction, and advise and mentor each student through understanding of their specific needs and goals. Given the small cohort size, strong relationships are formed with students as they continue on their career path.



#### **Financial Information**

What does the program cost?	The total cost of tuition and fees is \$20.230. This includes tuition and a per credit fee for technology, library and campus office support. Room and board for the 10 days at CLV will be an additional cost. Please visit the <a href="Program Cost">Program Cost</a> page for detailed information.
Is there financial aid available for the program?	To apply for all forms of federal financial aid you must complete the <a href="Free Application for Federal Student Aid (FAFSA)">Free Application for Federal Student Aid (FAFSA)</a> online. The FAFSA can be completed any time after October 1st for the following academic year. Students will also need to complete a FAFSA for the current academic year to receive aid for the first summer session. It is necessary to complete a FAFSA every year. An award letter is sent to students once financial aid has been approved. The financial aid package is awarded based on financial aid contained in the FAFSA. Aid received from any source that was not originally considered in the aid package may affect the amount received. Students are required to notify the Financial Aid Office about all aid received from other sources. Review Concordia's information on <a href="Filing your FAFSA">Filing your FAFSA</a> . More information can be found on the <a href="Program Cost">Program Cost</a> page.
Is housing available for students in the program?	During the 10-day in-person summer session, students stay on the campus of Bemidji State University for a minimal cost. BSU is located just 15 minutes from CLV. Private options such as AirBNB are also available in Bemidji.
How do I pay my tuition and fees?	Cash   Business Office Check or Money Order   Business Office or mail (include your student ID #) Electronic Check   Online from checking or savings Credit Card   online (American Express, Discover, MasterCard and Visa are accepted. A convenience fee of 2.85% of the transaction amount will be added) International Wire   Online via TouchNet / Western Union Monthly Payment Plan   Via Tuition Management Systems
Are paper statements mailed out each month?	No, paper statements are only sent to the student's permanent address in mid-July and mid-December. All other monthly statements (including summer session statements) are only available online via TouchNet on CobberNet and are due the 15th of the following month. Between billing cycles, updated balances or current activity can be viewed by logging into the "eBill" site and selecting the "recent account activity" link (Current Account Status tab).
How will I know when a new statement is available?	Emails will be sent to students at their Concordia email address indicating that a new billing statement has been prepared and is ready for viewing. The email sent to students provides a link to the C-Port login. Once logged in to C-Port, students can access the "eBill" page by selecting the TouchNet icon. Monthly statements will be ready approximately the 17th of each month.
Why do I have to pay a convenience fee to make a credit card payment?	Concordia College contracts with a third party service provider (TouchNet/Pay Path) to ensure compliance with Payment Card Industry (PCI) and Payment Application Data Security Standard (PA-DSS) card association rules. The 2.85% rate charged by the service provider is collected and retained by the service provider and is non-refundable.



When are payments due?	Payment Due Dates: Summer   First time enrollees   July 15 Summer   Continuing enrollees   June 15 Fall   August 15 Spring   January 15 Any subsequent charges are due by the 15th of the following month. Interest (8% per annum) is assessed on fee statement charges if not paid in full by the due date. Registration for future semesters and release of transcripts may not be allowed until outstanding fees are paid.
Who do I contact regarding financial aid?	Any questions regarding financial aid (scholarships, loans, etc.) should be directed to the Office of Financial Aid at (218) 299-3010 or email <a href="maid@cord.edu">finaid@cord.edu</a> .
Can international students pay online if they do not have a US bank account?	Yes, international students can pay through an international bank wire in Touch- Net. Please select the Bank Wire payment method and follow the directions when making your online payment in TouchNet.
Can my employer pay my tuition?	Yes, your employer will need to notify the Business Office in writing that they wish to pay for your tuition. They will need to include the following in their letter: The name of the student The name of the employer The address where the billing statement should be sent The amount of payment employer is authorizing Any restrictions or conditions on the payment of your tuition Employers can send the letter to: Concordia College Attn: Larry Rock 901 8th St S Moorhead, MN 56562
What is the Payment Agreement and Disclosure Statement?	This an agreement between the student and the College that outlines how the student will pay their obligation to the school. It also outlines finance charges, use of Financial Aid and your billing rights. You must have a Payment Agreement and Disclosure Statement on file with the College before beginning courses.

